



# Town of Melbourne Beach BEACH FIRE PERMIT

**FIRE SITE:** Caroline Marks Ocean Park (190 Ocean Avenue, Melbourne Beach, FL 32951)

**DATE OF FIRE:** \_\_\_\_/\_\_\_\_/\_\_\_\_ (This permit is only valid from 5:00 PM to 11:00 PM)

**NUMBER OF ATTENDEES EXPECTED:** \_\_\_\_ (Maximum permitted: 20)

## PERMIT HOLDER (Responsible Party)

**Email Address:** \_\_\_\_\_

**Primary Phone Number:**

\_\_\_\_\_

**Mailing Address for Deposit Refund:**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Copy of Driver's  
License or  
Government Issued  
ID Card**

## FEES

- \$50.00 Permit Fee (Non-Refundable)
- \$100.00 Site Deposit (Refundable)
  - The deposit will be refunded and a check mailed to the address listed above within 10 business days after the permit expires, providing the burn area is left clean and free of debris, and all provisions of this beach fire permit are adhered to.

## APPROVALS

Town Hall Payment: ☐ Cash/Check ☐ Credit Card Paid Date \_\_\_\_\_ Initials \_\_\_\_\_

Police Department: ☐ Approved ☐ Denied Initials \_\_\_\_\_ Date: \_\_\_\_\_

Fire Department: ☐ Approved\*\* ☐ Denied Initials \_\_\_\_\_ Date: \_\_\_\_\_

**\*\* Initial approval is granted pending fire weather conditions check on day of event.**

**Current Fire Weather Forecast:** ☐ Favorable ☐ Questionable ☐ Unfavorable

**TO BE COMPLETED  
BY TOWN STAFF**

# BEACH FIRE AGREEMENT

**Recreational beach fires are allowed by permit only and must be conducted in compliance with the Town of Melbourne Beach Code of Ordinances. Please initial after each item to indicate agreement:**

- 1) Beach fires shall only be conducted in Town designated beach fire pits. \_\_\_\_\_
- 2) The Permit Holder shall be responsible and assumes all liability for the safety and wellbeing of all individuals attending the beach fire activity. \_\_\_\_\_
- 3) The Permit Holder must remain on site at all times and a copy of the permit (paper or digital) must be available on site during the beach fire activity. The permit shall be made available upon the request of a Fire Official or Police Officer. \_\_\_\_\_
- 4) The maximum number of attendees allowed at a beach fire event will be determined by the Police Department and noted on the permit. (Children under the age of 16 do not count towards the maximum number of attendees allowed.) \_\_\_\_\_
- 5) Beach fires must be fueled only by commercially purchased seasoned dry firewood or artificial logs (duraflame type products). These products can be purchased at most grocery and hardware stores. **NO EXCEPTIONS.** \_\_\_\_\_
- 6) The use of flammable and/or combustible liquids to ignite or fuel fires is strictly prohibited. A solid fire starter must be used to ignite the fire. \_\_\_\_\_
- 7) The kindling of any materials (other than those listed in items #5 & #6) such as beach driftwood, lumber, plywood, pallets, creosote treated lumber, glue impregnated material, plastic, foam, rubber, household trash, trees, Christmas trees or any wood that is painted, has nails, or is pressure treated, is strictly **PROHIBITED**. Any violations found will result in immediate revocation of permit and the fire will be immediately extinguished. \_\_\_\_\_
- 8) Vegetation or materials located within the beach park or on the beach are not allowed to be taken, damaged, or used as material to burn. Any violations may be subject to criminal penalties. \_\_\_\_\_
- 9) Beach fire flames shall not exceed three (3) feet in height. \_\_\_\_\_
- 10) The provided shovel & rake shall be kept on site and readily available for use with beach sand for the extinguishment of fire. \_\_\_\_\_
- 11) The Town, through any of its applicable Departments, reserves the right to cancel or revoke any Beach Fire Permit if the Town believes a violation or unsafe conditions is present. \_\_\_\_\_
- 12) All beach fires must be thoroughly cooled, extinguished, and cleaned up prior to the end of the permitted time. **THE BEACH FIRE SITE MUST BE FULLY CLEANED & ALL PROVIDED EQUIPMENT LOCKED BACK UP PRIOR TO YOUR DEPARTURE.** A Town supplied metal container, shovel, and rake is to be used for clean-up of any leftover burnt material. The fire pit must be leveled to return the beach to its previous status. **MATERIAL AND/OR ASH SHALL NOT BE BURIED IN THE SAND, THROWN IN THE OCEAN OR PLACED IN PLASTIC GARBAGE RECEPTACLES IN THE PARK.** \_\_\_\_\_
- 13) Beach fire sites will be inspected by Town staff after an event is held. Failure to clean the site will result in a total loss of deposit, and the Permit Holder may be banned from future beach fires. \_\_\_\_\_
- 14) Smoke complaints may result in the fire being required to be extinguished. \_\_\_\_\_
- 15) Unsuitable wind or weather conditions may result in the fire being required to be extinguished. No fire may be kindled on the beach where the winds in any onshore direction exceed 15 miles per hour. \_\_\_\_\_
- 16) Anytime the State or County has issued a red flag warning or Forestry's KBDI (drought index) scale exceeds 500 points, no permits will be issued and current permits will be canceled. For cancellations made by the Town based on these conditions, the Town may issue a refund or offer another day to the Permit Holder. \_\_\_\_\_
- 17) Should the permittee cancel their event for any reason other than severe weather or safety-related issues, refunds may not be issued. \_\_\_\_\_
- 18) This permit does not exempt anyone from parking rules, regulations, or fees. \_\_\_\_\_

By my signature I attest that I have read, fully understand, and agree to abide by all of the rules & regulations outlined above. I understand that failure to follow the above rules and regulations may subject me to possible penalties, up to and including fines, clean-up costs, total loss of deposit, denial of future beach fire permits, and/or legal action that I will be solely responsible for.

**PERMIT HOLDERS SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_